



F.No.AR-33013/1/2020-SECT-1
GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF ADMINISTRATIVE REFORMS
CIVIL SECRETARIAT: BLOCK NO.4, 4th FLOOR
ITANAGAR

Dated Itanagar The 11th August 2020

OFFICE MEMORANDUM

Sub: Admissibility of Casual Leave to State Government employees-
regarding.

It has been brought into the notice of the Government that some Departments / Offices are allowing their employees to avail casual leave for more than the prescribed limit in a calendar year. Whereas, as per the standing guidelines issued by the Government of India, an employee is permitted to avail only maximum number of 8(eight) days of casual leave in a calendar year after implementation of the Central Civil Services (Revision of Pay) Rules, 1998.

In view of the above, it is reiterated that the maximum number of casual leave permitted to a employees in a calendar year under the Government of Arunachal Pradesh is 8 (eight) days only and the leave sanctioning authority should not granted Casual Leave for more than 5(five) days at a time, except under special circumstances.

Therefore, all Heads of Departments / Offices directed to ensure strict compliance of the above instruction. A separate casual leave account shall be maintained in the respective branches/sections in this regard and it should be supervised by the Controlling Authority.

DDF(E)
11/8/2020

(Juhi Mukherjee)
Secretary to the
Government of Arunachal Pradesh

Signed by JUHI
JEE
Aug 11 14 11:11 IST

PS

Approved

J
from
21.08.2020

GOVERNMENT OF ARUNACHAL PRADESH
DIRECTORATE OF FISHERIES
ITANAGAR

NO FISH/BUD-18/2020-21

Dated Itanagar the 18th Aug'2020

To

All Officers/Staffs of Directorate of Fisheries
Itanagar

Sub: Admissibility of Casual leave

Ref: Letter No AR-33013/1/2020-SECT-1 Dated 11th Aug'2020.

Sir/Madam,

I am directed to refer the letter received from Department of Administrative Reform, Civil Secretariat, Itanagar on the above mentioned subject.

Since, most of the Officers/Staffs have not yet followed the requisite rules, it is once again requested to ensure compliance the govt. instruction.

Enclo: Govt. order

Yours faithfully

(J. Taba)

Director of Fisheries
Govt. of Arunachal Pradesh
Itanagar

Dated Itanagar the 18th Aug'2020

Memo NO FISH/BUD-18/2020-21

Copy to

- (1) Standard list Officers/Staffs of Directorate of Fisheries
- (2) The PA to Director of Fisheries, Govt. of Arunachal Pradesh, Itanagar

Copy also for information to

- (1) The Suptd. (Established), Directorate of Fisheries, Itanagar for information and necessary action please. He is requested to make a copy of C/L registrar of all the Officers/Staffs (upto date) and hand over to DDF (Estt) for day to day record.

Director of Fisheries
Govt. of Arunachal Pradesh
Itanagar